

**Position: Case Social Worker**

Permanent Full-time Position

Ayas Men Men Child & Family Services Department; North Vancouver, BC

Posted: December 7, 2011 Posting Closes: January 12, 2012



**Human Resources**

**SQUAMISH NATION**

Chen Chen Stway Human Resources

As per the tripartite Agreement signed by Chiefs & Council, the Province of BC and Canada, this is delegated (C4) social worker position which has the responsibility to act, on behalf of the Superintendent of CSFS, as the delegated legal guardian of Squamish children who have been taken into care (including off-reserve children). It is responsible for a semi advanced case load, for assisting in investigating MCFD Child Protection cases of child abuse or neglect and for making referrals, via Manager, to appropriate resource as necessary.

**Typical Duties & Responsibilities:**

- Intakes new cases, including off-reserve cases.
- Participates in interdisciplinary case management.
- Maintains caseload and paperwork including a range of straightforward and complex cases.
- Undertakes guardianship role and responsibilities.
- Performs court related services.
- Acts a duty officer for the Case Management division.
- Participates in case conferences and consults with other stakeholders.
- Builds relationships, promotes program awareness and represents department.
- Adheres to workplace health & safety policies, safe work practices and procedures.
- Participates as member of the Ayas Men Men Case Management and Child & Family Services teams.

**Education, Level of Experience & Hiring Requirements:**

- Bachelor’s degree in Social Work or related discipline from a recognized post-secondary institution.
- Designated (C4) Level 13 Social Worker. May consider incumbent who is not delegated but they must be willing to obtain delegation at the time of hiring within a set timeframe.
- Plus Three (3) to Seven (7) years directly-related experience in the majority of specialties listed in the job description including caseload management, counselling, Squamish Nation cultural knowledge and First Nation child welfare, etc.
- **May be willing to consider secondment.**
- As career progresses, incumbent will be required to successfully complete job-required, short-term upgrading, training and courses relating to child care, court testimony, life planning and analyzing problems, etc.
- Experience as an intermediate level user with Internet and MS Office 2003-2007 - Outlook (Email), Word, Excel, etc.
- Working experience with a large scale computerized database system.
- Experience with JD Edwards is an asset.
- Previous experience working in a First Nations Community (particularly Squamish) is preferred.
- Must have a valid BC Driver’s License Class 4 or 5. Class 7N may be considered.
- Must have a reliable vehicle and current auto insurance.
- Must be willing to travel if required.
- Must be able to provide a valid Criminal Records Check.
- Master’s Degree plus 3 - 5 years of directly-related experience in the majority of specialties listed in the job description including caseload management, counselling, Squamish Nation cultural knowledge and First Nation child welfare may substitute for above education and experience.

*A combination of education and relevant work experience may be considered for above education and experience.*

**Salary:** As per Squamish Nation Performance & Compensation Strategy & competitive Benefits package.

**Send Application To:** Stephanie Nahanee  
Human Resources  
336 West 4<sup>th</sup> Street  
North Vancouver, BC  
V7M 1J1

**Or Email:** [hr@squamish.net](mailto:hr@squamish.net)

**Application Must Include:**

- Cover Letter & Resume
- 3 letters of reference from direct supervisors
- Official copies of school records

**No faxes will be accepted**

**ONLY APPLICANTS WITH RELEVANT TRAINING & EXPERIENCE WILL BE CONTACTED FOR AN INTERVIEW**

**Chen Chen Stway Human Resources**

336 West 4<sup>th</sup> Street, North Vancouver, BC V7M 1J1 Tel 604-985-8335